



**HIV PLANNING COUNCIL**  
**Regular Meeting Wednesday – May 12, 2004**  
**6:00 p.m.**

**FOUNTAIN VALLEY HOSPITAL**  
Saltzer Conference Room  
17100 Euclid Ave., Fountain Valley

**CORRECTED MINUTES**

**Chair:** Sylvia Mata

**Vice Chairs:** Puki Liptrapp and Martin Salas

**Recorders:** Emily Bangura and Yvette Petruzzelli

**Members Present:** Ignacio Alvarez, Jordan Bako, Robert Barnes, Jeff Byers, Clayton Chau, Michael Ferguson, Linda Foster, Betsy Ha, Mary Hale, Puki Liptrapp, Sylvia Mata, Maria Marquez, Liz Pejeau, Christopher Ried, Jose Ramon Rodriguez, Gerardo Rosas, Ricky Session, Robert Thompson, Steve Thronson, Jeremiah Tilles, Modesto Vasquez, Ron Viramontes, Kurt Weston, Clarence Williams and Miles Wood

**Affiliates:** Jerry Lail (present), Arthur Reyes (present and sitting in for Tony Barnett), Terry Roberts (present) and Shawn Coakley (present).

**Excused Absences:** Martin Becerra, Dan Cavanaugh, Tony “C” Barnett, Josie Lopez and Martin Salas.

**Members Absent:** Gupta Geeta, Bruce McGregor and Matilda Rivera.

**Staff:** Diana Banzet, Hope Hagen, Brandon Page, David Souleles and Irene Tyrrell

**Guests:** Vickie Ferguson, Mary Watson (CSAD Project), Marc Hauptert (Partnership for Community Health), Michelle Sherman (Center for Advanced Pharmaceutical Care), Elizabeth Mediano (APAIT/SSG), David Bruner, Tim Lodish (ASF), Philip Yaeger (ASF), Angela Coron (HCA Consultant), Mitch Cherness (HCA-REACH), Alan Witchey (ASF) and J. Tucker Baldwin.

**Item I: Call to Order**

Chair Sylvia Mata called the meeting to order at 6:10 p.m. with a quorum being present.

**Item II. Welcome & Introductions**

- A. Pledge of Allegiance
- B. Moment of Remembrance
- C. Introduction of Members and Guests – see above.

### **Item III. Public Comment**

Mary Watson reported that the Care System Assessment Demonstration Project (CADP) meets the 4<sup>th</sup> Tuesday of every month at ASF 4:15 p.m. after the Prevention Planning Meeting. Mary asked for community participation especially African Americans and Latinos. There will be a 2-day retreat held October/November after the Ryan White Application.

**Item IV. Approval of Minutes from March 10, 2004 and March 31, 2004** - Puki made a motion to approve the minutes as written. The votes were 21 = in favor, 0 = oppose, 2 = abstentions (Kurt Weston and Ron Viramontes).

### **Item V. Committee and Task Force Reports**

**A. State Office of AIDS** – Jeff Byers reported that it was expected that the AIDS Drug Assistance Program (ADAP) would be fully funded with no enrollment cap. The first ever Title I Summit was held in Sacramento on April 6. Two topics of interest were Ryan White CARE Act reauthorization and measuring unmet needs. The CHPG met last month in San Francisco to discuss education and prevention issues. In addition, they are looking at Title II prevention dollars. The Northern California Grant Makers group will sponsor a conference regarding managing scarcity; representatives from all California EMAs are invited. David Souleles added that California is one of fifteen States that collects data on HIV positive individuals on a non-names basis to report to the CDC (Centers for Disease Control), the CDC is not accepting this data from any of the fifteen states. This is an area of great concern and the focus of activity for California and EMAs working to get the CDC to accept non-names reports from states.

**B. Executive Committee** – Sylvia asked Irene Tyrrell to report on the Evaluation of the Administrative Mechanism (EAM) discussion held at the Executive Committee. The Committee agreed to appoint an EAM Task Force Group of at least two members, who would identify the parameters for the EAM, the bid process, selection of the vendor and present a follow-up report. Kurt Weston volunteered as Chair and Shawn as a member.

Sylvia asked for volunteers for the Priority Setting and Allocation Task Force. Ron Viramontes, as chair of the task force, asked for a re-commitment of anyone who wanted to continue to serve on the task force. Several members expressed interest in returning and others in joining the task force. Ron said he would take their names and contact them once he reviewed the demographic make up of the task force. Ron mentioned that all other members of the Planning Council are welcome to attend. Sylvia added representation of Latinos was needed.

Sylvia reported on three meetings in April. She enjoyed become familiar with the different California EMAs she met at the Title I Summit in Sacramento. She gained much knowledge from the Ryan White Care Act Title I Orientation in Rockville. She also found it beneficial to network with so many other EMAs to find they faced similar problems. Sylvia found the Increasing Consumer Involvement Conference in Santa Fe to be another great experience, where break out sessions occurred to teach skills for priority setting and allocation.

Robert Thompson said the training in Santa Fe was awesome. The most important point was the Planning Council members learning to work through conflict and follow the Rules of Conduct in order to focus on the needs of the HIV community.

**C. Housing** – Jerry reported that the \$75,000 unspent HOPWA funds would not be re-allocated for dental services. He said that the Housing Committee is recommending the money to help with the STAR program, which would otherwise be discontinued. Only \$7,750 was re-allocated for detox. The Committee is moving quite well with steady attendance of members. They are currently working on revising the policies and procedures.

**D. HIV Client Advocacy** - Robert reported that their group is not doing too well. There were only two members at the last meeting. He invited all members of the Planning Council to try and be part of this group. Copies of the revised policies and procedures were distributed for review and approval. Robert made the motion to approve the revised policies and procedures (addition of item #3.4 and #4.6). There was extensive discussion with issues raised about some of the provisions in the document. Votes were 0 = in favor, 19 = opposed and 5 = abstentions (Ricky, Robert, Mike, Modesto and Ron). Various suggestions were made to amend the policies and procedures. Robert said he would take the suggestions back to the Committee. Jerry made a motion to table this discussion until the next meeting. The results were: 19 = in favor, 2 = opposed and 2 = abstentions (Robert Barnes and Robert Thompson).

**E. Prevention Planning** – Shawn reported that a cut of 2.9% was made across the board to the HIV Prevention contracts in response to a reduction in funds from the State. A spreadsheet reflecting the cut of \$32,965 was passed out. He also announced their meetings are held the 4<sup>th</sup> Tuesday of the month. Shawn also said Maria Marquez would be attending AIDS Watch in Washington D.C.

**Public Comment** - Tucker Baldwin stated he was concerned about prevention cuts.

**F. Membership** – Puki said the Committee would be meeting next week. Members will be notified of the exact date and time. They will be reviewing the membership matrix and discussing future recruitments. Puki moved approval of David Souleles' membership application to replace Steve Thronson. The votes were: 22 = in favor, 0 oppose and 1 = abstention (Ron). Yvette reported that there are four vacancies.

## **Item VI. Staff Report**

### **A. HIV Planning and Coordination**

1. Irene reported that the memo summarizing program changes as a result in the reduction of HRSA award was distributed to providers and will be mailed to members.
2. David reported that the security concerns raised about the shared data project would require upgrades to the system, additional costs and an additional 3-4 months to fully assess. He has instead decided to look at other options as well as work with providers to further define needs and goals.
3. Angela reported that the draft Standards of Care had been distributed to the Planning Council in February, some comments were received, and the document was carefully reviewed. An Ad Hoc Committee needs to be appointed that will review the Standards and make recommendations for implementation to the Planning Council. Sylvia asked for volunteers. Volunteers include Dr. Steven Schmitz of Shanti Orange County (volunteered by Robert Barnes), Martin Becerra, Alan Witchey and Ron Viramontes.

4. David reported that he is still working on unfreezing positions. He mentioned in the meantime, he has been able to hire consultants for the interim. Angela Coron will continue to provide management support and the Partnership for Community Health will be supporting the work of the Priority Setting and Allocation Task Force. David mentioned to the members of the Planning Council if anyone knows someone interested in the vacant positions, to contact him and forward their resumes.

**B. Contract Development & Management** – Hope reported that the HIV Housing Services Agreement for FY 04-05 is scheduled for the May 25 Board of Supervisors meeting. The Housing Residential Services contract for FY 04-05 is scheduled for June 8. Also, four HIV Prevention Service Agreements are scheduled for June 8. The Housing Cooperative Agreement between the County of Orange and the City of Santa Ana will go on June 29. The six amendments to FY 04-05 HIV Services will also be on the June 29 agenda.

**Item VII. New Business**

Angela gave an MAI Allocation update. She distributed a spreadsheet that showed the allocations approved by the Planning Council at the last meeting as well as the reduced Title II allocation. She further reported that the figures and amounts do not reflect HOPWA and this will be included in next month's report.

**Item VIII. Member's Privilege** – Ron Viramontes thanked Steve Thronson for his hard work on the Planning Council.

**Item IX. Announcements** – Igancio Alvarez announced the 18th Annual AIDS Walk Orange County would take place on Sunday, June 6 at University of California Irvine starting at 7:30 a.m. Sylvia reported that she would have a booth at the AIDS Walk. Robert Barnes announced that Laguna Shanti is now officially Shanti Orange County and he also reported the passing of Dr. Stephen who started Laguna Shanti in June 1987. Betsy Ha said that if any help were needed on the Memorandum Of Understanding (MOU) she would be happy to help with exchange of information and Medicare.

**Public Comment:**

Tim Lottis (ASF/Client) read a statement for the Planning Council to re-consider funding for dental services and program.

**Item XI. Adjournment** – Chair Mata adjourned the meeting at 8:40 p.m.